

LAKE SHORE GOLD

a subsidiary of



PAN AMERICAN
— SILVER —

- **Excellent opportunity to continue your career with an established industry leader**
- **Receive a competitive salary and a wide host of benefits**
- **Develop yourself professionally and contribute to a growing organization!**

About the Organization

Lake Shore Gold, a subsidiary of Pan American Silver, is located in Timmins, Ontario. The Bell Creek Complex located approximately 20 kilometers northeast of Timmins, Ontario, consists of an underground mine and processing facility. Mineralization is associated with the Porcupine-Destor fault system within the Abitibi greenstone belt, with ore mined by narrow vein longhole stoping methods. Ore is then transported to surface via a modern one thousand eighty metre deep shaft capable of forty-eight hundred tonnes per day.

The Timmins West mine is located approximately 18 kilometers west of Timmins, Ontario, one of the world's most prolific gold camps. Mineralization is associated with the Porcupine-Destor fault system within the Abitibi greenstone belt. The Timmins West mine is comprised of the Timmins deposit, the Thunder Creek deposit, and the 144 Gap deposit. All three deposits are interconnected by underground drifts.

For more information, please visit our [website](#).

About Timmins, Ontario

Timmins is a vibrant community of 45,000 residents that is a central hub for Northeastern Ontario. People can enjoy recreational activities such as camping, world class fishing, nature, and snowmobile trails. Direct flights to Toronto are available at the local airport via multiple carriers. There are many support networks in the community including the local Timmins and District Hospital, local sports leagues for children and adults (hockey, baseball, basketball, etc.), golf courses, both cross-country and downhill ski resorts, a community pool, and many other community events that provide entertainment throughout the year - fairs, carnivals, concerts, and more!

About the Opportunity

We are looking to hire a **Communications Coordinator** to join our **Timmins Operations** team in **Timmins, ON.**, on a **full-time basis**. The schedule for this position is Monday-Friday, 8 hrs/day or 4 on, 3 off, 10hrs/day.

Compensation: This position offers a base salary range of \$70,000 - \$100,000 annually, based on qualifications and experience.

Vacancy Status: This is a **new position**. The successful candidate may begin as soon as possible.

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Please note that this role requires relocation to the Timmins area and is not a camp-based position.

In this role, you will support the development and execution of internal and external communications initiatives that strengthen employee engagement, enhance the company's reputation, and support operational and sustainability objectives.

The successful candidate will be responsible for creating and coordinating communication materials, managing digital communication channels, supporting community and stakeholder engagement activities, and promoting company initiatives across multiple platforms. This role requires regular participation in community events and company functions. Occasional evening and weekend work will be required to support business and community engagement activities.

Reporting to the Director of Human Resources, with indirect reporting to the Director of Environment, Sustainability and Security, the **Communications Coordinator will have the following responsibilities:**

- Support community investment initiatives, sponsorships, and local engagement activities.
- Represent the company at community events and industry functions.
- Create internal media releases, articles, success stories, and promotional materials.
- Coordinate communication campaigns that reinforce company values, health and safety, and operational priorities.
- Prepare newsletters, intranet content, announcements, and presentations.
- Develop and schedule social media content across multiple platforms.
- Monitor digital engagement metrics and prepare monthly analytics reports.
- Capture photography and video content from operations, community events, and employee initiatives.
- Support community investment programs, sponsorships, and charitable initiatives.
- Coordinate and participate in public events, tours, and career fairs.
- Build and maintain positive relationships with community organizations, municipalities, educational institutions, and other stakeholders.
- Various other duties as required

More About You

While our ideal candidate has the following qualifications, we welcome applicants who may not meet every criterion to apply.

- 2–5 years of communications, public relations, or marketing experience.
- Diploma or Bachelor's Degree in Communications, Public Relations, Journalism, Marketing, or a related field.
- Experience in mining, industrial, construction, energy, or a regulated industry is considered a strong asset.
- Exceptional written and verbal communication skills.

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- Working knowledge of Canva, SharePoint, or similar design tools.
- Experience managing social media platforms and website content management systems.
- Photography and video editing skills are considered assets.
- Ability to maintain confidentiality and exercise sound judgment.
- Valid Class G driver's licence with the ability to travel to the mine sites and community events.
- High proficiency in Microsoft Office Applications (Outlook, Word, Excel, PowerPoint)
- Applicants must be eligible to work in Canada

Overall, you are a motivated team player who is a strong writer, creative communicator, and relationship builder looking to join a growing organization.

About the Benefits

In return for your hard work and dedication you can expect to receive a **competitive annual salary**, as well as the following benefits:

- Mine Performance Plan Incentive (bonus)
- Relocation Assistance available for eligible positions
- Flexible Work Schedules
- Company-paid extended medical, prescription, dental, and vision benefits
- Wellness Spending Account
- Health Care Spending Account
- Company-paid pension plan with 8% company contribution
- Basic life/accidental life insurance
- Long-term disability coverage
- Employee Assistance Program
- Telemedicine Virtual Primary Care via *Dialogue*
- Competitive Paid Vacation Entitlements
- Paid pregnancy and parental leave

Don't miss out on this unique opportunity to take the next step toward your career goals with an industry leader - apply now!

To express your interest in this position please forward your resume to:

Lake Shore Gold - Human Resources
P.O. Box 1067
Timmins ON
P4N 7H9

Email: HR@ca.panamericansilver.com
Fax 705-269-4936

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Lake Shore Gold is an equal opportunity employer. We are committed to providing an environment of mutual respect and we believe that diversity and inclusion among our team members is critical to our success. We are committed to creating an inclusive environment for all employees and all aspects of employment including the decision to hire or promote will be based on merit, competence, performance, and business requirements. Accommodations are available upon request for candidates taking part in all aspects of the selection process.